

CHECKLIST OF REQUIREMENTS FOR NATIONWIDE BEAUTY CONTEST

- () 1. Formal Application Letter
- () 2. Permit Fee (Php 2, 000.00)
- () 3. Certificate of Registration issued by SEC
- () 4. Articles of Incorporation, Co-partnership or Association
- () 5. Constitution and/or By-Laws duly approved by SEC
- () 6. Aims, Purposes and/or Objectives of the Beauty Contest
- () 7. Organizational Set-Up of Applicant relative to Beauty Contest
- () 8. Schedule and/or Timetable of Beauty Contest Activities from preliminary selection of participants/ candidates to final/awarding and delivery of prizes, with dates and places of activities
- () 9. Written contracts with promoters, sponsors and/or PR men
- () 10. Latest financial statement of applicant for current year or income tax return if a natural person
- () 11. Two (2) copies of Internal Rules which shall govern and regulate all activities of the Beauty Contest which shall contain:
 - () 11.1. Qualifications of participants/candidates
 - () 11.2. Criteria in the selection and determination of candidates and winners
 - () 11.3. Titles and awards to be given, their nature and their corresponding prizes either in cash or in kind
 - () 11.4. Terms and conditions imposed on candidates and/or winners before, during and after the Contest
 - () 11.5. Criteria in the selection of the Board of Judges, if any
 - () 11.6. Other matters and information that will serve as guide to any and all persons intending to join the Beauty Contest
- () 12. Copy of Score Sheet and Tally Sheet Forms

- () 13. Other requirements (*To be submitted at least a week before the actual day of the contest*)
- () 13.1. Copies of Contracts signed by each candidate/participant and/or winner binding him/her with the organizer/promoter according to the terms and conditions in No. 11.4
 - () 13.2. List of charges and fees to be assessed on candidates and the amount and nature of each fee or charge
 - () 13.3. Names of independent auditors contracted or to be contracted by the applicant/organizer
 - () 13.4. Specification of the disposition and distribution of proceeds derived from the Beauty Contest

Notes:

1. If Beauty Contest is internationally affiliated, organizer is required to submit proof of such affiliation (contract, franchise).
2. Effectivity and validity of the Permit is dependent upon the filing of a Performance Bond within seven (7) days upon the granting of the permit the amount of which shall be determined by the Director of the Fair Trade Enforcement Bureau
3. The organizer/sponsor/applicant shall send a formal letter inviting representatives from the DTI-FTEB to supervise, control and regulate any and all major activities of the Beauty Contest including but not limited to the preliminary selection of participants, selection of winners and delivery of prizes