****

**FORM A4**

**Strategic Trade Management Office**

3F Tara Bldg., 389 Sen. Gil J. Puyat Avenue, 1200 Makati City, Philippines

Telephone: +63 (2) 8639-0182

**NOTIFICATION FORM – CERTIFICATE OF EXEMPTION**

This is to notify the Strategic Trade Management Office (STMO) of the intent of the [*insert name of the law enforcement agency*]to [*insert activity (e.g., import*] strategic goods indicated in this form. Below are the details of the transaction.

|  |  |  |
| --- | --- | --- |
| **Importer**Name: Address: Contact Person: Designation: Telephone No.: Email:  | **Country of origin:** | **Code:** |
| **Country of consignment:** | **Code:** |
| **Country of final destination:** | **Code:** |
| **Port of Entry:** | **Port of Final Discharge:** |
| **Expected Date of Delivery:**  | **Customs procedure:** |
| **End-User**Name: Address: Contact Person: Designation: Contact Number: Email:  | **Third parties involved (e.g., broker)**Name: Address: Contact Person: Designation: Telephone: Email:  |
| **Exporter**Name: Address: Contact Person: Designation: Contact Number: Email: | **Third parties involved (e.g., broker)**Name: Address: Contact Person: Designation: Telephone: Email:  |
| **Description of the item:** | **NSGL Code:** | **HS Code:** | **Quantity and metric unit:** |
|  |  |  |  |
|  |  |  |  |
| *Add additional row, if necessary.* |

*Note: Please do not leave any blank fields (state N/A if not applicable). An incompletely filled-out form shall not be processed by the STMO.*